

MINUTES

Committee:	Medical Advisory Committee						
Date:	October 10, 2024	Time:	8:03am-8:51am				
Chair:	Dr. Sean Ryan, Chief of Staff	Recorder:	Alana Ross				
Present:	Dr. Bueno, Dr. Chan, Dr. Hammond, Dr. Joseph, Dr. Kelly, Dr. Lam, Dr. Nelham, Dr. Patel, Dr. Ondrejicka, Dr. Ryan, Lynn Higgs, Heather Klopp, Robert Lovecky, Jimmy Trieu, Adrianna Walker						
Regrets:	Christie MacGregor (Board Representative)						
Guests:	Shari Sherwood, Heather Zrini						
1 Call to Order / Welcome							
1.1	<ul style="list-style-type: none"> • Dr. Ryan welcomed everyone and called the meeting to order at 8:03am <ul style="list-style-type: none"> ○ Notifications: <ul style="list-style-type: none"> ▪ Video/Audio recordings and transcriptions of the open session meeting are retained for the purpose of creating accurate minutes and will be expunged on final approval of the minutes by the Committee; in-camera sessions are not recorded or transcribed 						
2 Guest Discussion / Education Session							
3 Approvals and Updates							
3.1	<u>Previous Minutes</u> <ul style="list-style-type: none"> • Approval / Changes <ul style="list-style-type: none"> ○ CHANGE re Page 4, Dr. Joseph should be Dr. Jadd <p><u>MOVED AND DULY SECONDED</u> <u>MOTION: To accept the September 12, 2024 MAC minutes, as amended. CARRIED.</u></p>						
4 Business Arising from Minutes							
5 Medical Staff Reports							
5.1	<u>Chart Audit Review:</u> <ul style="list-style-type: none"> • Terms of Reference in development; anticipating structure to be ready by the beginning of 2025 <ul style="list-style-type: none"> ○ Goal is to consolidate all chart audit processes into one committee 						
5.2	<u>Infection Control:</u> <ul style="list-style-type: none"> • Most recent Hand Hygiene audits all rated over 92%; excellent results • Masking is required in clinical areas as we move into Respiratory Infection season • Pharmacy has asked to copied on IPAC recommendations on a monthly basis, and will report accordingly going forward 						
5.3	<u>Antimicrobial Stewardship:</u> <ul style="list-style-type: none"> • Clinical Pathways cDiff Adults, circulated and reviewed • Team is meeting on Nov 8 to review the next algorithm – STIs <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;"><u>Action:</u></td> <td style="width: 50%;"><u>By whom / when:</u></td> </tr> <tr> <td> <ul style="list-style-type: none"> • Finalize Clinical Pathways cDiff Adults and post • Add STI Algorithm to next Mac </td> <td> <ul style="list-style-type: none"> • Zrini; Oct • EA; Nov 14 </td> </tr> </table>			<u>Action:</u>	<u>By whom / when:</u>	<ul style="list-style-type: none"> • Finalize Clinical Pathways cDiff Adults and post • Add STI Algorithm to next Mac 	<ul style="list-style-type: none"> • Zrini; Oct • EA; Nov 14
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5.4	<u>Pharmacy & Therapeutics:</u> <ul style="list-style-type: none"> • Discussed Push Dose antibiotics policy <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;"><u>Action:</u></td> <td style="width: 50%;"><u>By whom / when:</u></td> </tr> <tr> <td> <ul style="list-style-type: none"> • Work with Pharmacy team to develop Push Dose Antibiotics policy </td> <td> <ul style="list-style-type: none"> • Zrini; Oct / Nov </td> </tr> </table>			<u>Action:</u>	<u>By whom / when:</u>	<ul style="list-style-type: none"> • Work with Pharmacy team to develop Push Dose Antibiotics policy 	<ul style="list-style-type: none"> • Zrini; Oct / Nov
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5.5	<u>Lab Liaison:</u> <ul style="list-style-type: none"> • Met in September; discussed availability of blood cultures 						
5.6	<u>Recruitment and Retention Committee:</u> <ul style="list-style-type: none"> • Next meeting scheduled for Nov 5; report to be shared in Dec 						

5.7	<p><u>Quality Assurance Committee:</u></p> <ul style="list-style-type: none"> • Next meeting scheduled for Oct 16 <ul style="list-style-type: none"> ○ Review of fall and medication incidences for Q1 & Q2 ○ There were 2 critical incidents, which were both false 			
<p><u>MOVED AND DULY SECONDED</u> <u>MOTION: To approve the Medical Staff Reports as presented for the October 10, 2024 MAC Meeting.</u> <u>CARRIED.</u></p>				
6	Other Reports			
6.1	<p><u>Lead Hospitalist:</u></p> <ul style="list-style-type: none"> • No report 			
6.2	<p><u>Emergency:</u></p> <ul style="list-style-type: none"> • All ED shifts filled for Oct • Most SHH Docs have switched to DynaDoc Electronic documentation <ul style="list-style-type: none"> ○ Discussed use of LWBS (left without being seen) vs LAMA (left against medical advice) compared to where the patient is in their visit and when they leave <ul style="list-style-type: none"> ▪ Same form has been used for years; process needs to be updated <ul style="list-style-type: none"> • Discussed having two different forms available ▪ Discussed 'left before being seen by MD' after triage ▪ Discussed patient call-backs vs LAMA ○ All LWBS and LAMA are captured in the EMR on discharge ○ Family physicians receive a notification that their patient registered in the ED, but they do not receive a notification that the patient LWBS or LAMA • Patients providing Med lists and medical histories that are not up-to-date; tediousness of logging into the computers in every patient room vs using the COW <ul style="list-style-type: none"> ○ Looking for a smaller portable version of the COW that is Cerner compatible; possibly PowerChart Touch, which works on Smartphones / iPads ○ Looking for ability to chart on the patient while with the patient, rather than writing down the information and retyping it into the EMR after leaving the patient room ○ Concern with electronic documentation is that errors keep getting retranscribed • Currently having to type the family physician name into each chart in order to have a copy shared; concern that this step could be missed, resulting in the family physician not receiving a copy of the patient chart <ul style="list-style-type: none"> ○ Can family physician data be automatically linked to each patient chart? ○ Can ordered diagnostic tests also be automatically tagged rather than having to manually tag them? <table border="1" data-bbox="245 1262 1474 1423" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; vertical-align: top;"> <p><u>Action:</u></p> <ul style="list-style-type: none"> • Forward instructions on use of LWBS vs LAMA • Determine standard process for writing notes in DynaDoc related to patients re LWBS / LAMA • Portable iPad access in ED </td> <td style="width: 50%; vertical-align: top;"> <p><u>By whom / when:</u></p> <ul style="list-style-type: none"> • Walker; Oct / Nov • All; Oct / Nov • Sherwood / Higgs; Nov / Dec </td> </tr> </table>		<p><u>Action:</u></p> <ul style="list-style-type: none"> • Forward instructions on use of LWBS vs LAMA • Determine standard process for writing notes in DynaDoc related to patients re LWBS / LAMA • Portable iPad access in ED 	<p><u>By whom / when:</u></p> <ul style="list-style-type: none"> • Walker; Oct / Nov • All; Oct / Nov • Sherwood / Higgs; Nov / Dec
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6.3	<p><u>Chief of Staff:</u></p> <ul style="list-style-type: none"> • 2024-10-Monthly Report circulated • Discussed vaccination of pregnant women for RSV <ul style="list-style-type: none"> ○ Studies are showing that vaccination is reducing risk of neonatal and infant RSV admissions <ul style="list-style-type: none"> ▪ Multi antibody available for infants with active RSV symptoms ○ Clinic and ED will be stocking RSV vaccine seasonally • Reminder of the 2nd Annual Primary Care Summit scheduled for Nov 6; hosted by OHT <ul style="list-style-type: none"> ○ Important for physicians in leadership positions <table border="1" data-bbox="245 1696 1474 1822" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; vertical-align: top;"> <p><u>Action:</u></p> <ul style="list-style-type: none"> • Discuss RSV vaccine for ED with Public Health • Forward Public Health communication to all Medical Staff </td> <td style="width: 50%; vertical-align: top;"> <p><u>By whom / when:</u></p> <ul style="list-style-type: none"> • Ryan / Walker; Oct • Ryan / Oct </td> </tr> </table>		<p><u>Action:</u></p> <ul style="list-style-type: none"> • Discuss RSV vaccine for ED with Public Health • Forward Public Health communication to all Medical Staff 	<p><u>By whom / when:</u></p> <ul style="list-style-type: none"> • Ryan / Walker; Oct • Ryan / Oct
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6.4	<p><u>President & CEO:</u></p> <ul style="list-style-type: none"> • 2024-10-Monthly Report-CEO circulated 			

<p>6.5</p>	<p>CNE:</p> <ul style="list-style-type: none"> • All staff and physicians are encouraged to participate in HART (High Adversity Resilience Training) <ul style="list-style-type: none"> ◦ Has been well attended by staff with good feedback; great training for ED staff • Recruiting volunteers for dementia • Radiothon is coming soon • Continuing to collaborate with regional partners • New Pyxis is coming • Reviewing and updating policies • New process for Accreditation is underway • Eating Disorders Program is now live • At least three nurses have applied for the Nipissing University Bridging Program from RPN to RN • Flu vaccine is available • COVID-19 vaccine anticipated to be available mid-Oct • Successfully filling gaps with recruitment • SHH & AMGH have aligned masking protocol with LWHA and HPHA; masks to be worn in clinical areas • Community Safety and Well Being Campaign was focused on mental health and homelessness this year • Working on The Gift of Life Network (TGLN) policies; anticipated live date is Dec 2024 • Celebrated Truth and Reconciliation end of Sep • Heart Harmony – transforming heart failure care within Ontario ‘One Beat at a Time’; presentations Oct 15th & 17th • New Diabetes Educator has been hired, starting Oct 20 	
<p>6.6</p>	<p>CFO:</p> <ul style="list-style-type: none"> • Welcome Robert Lovecky, VP, Finance/CFO • Reviewed current state of SHH finances to end of Aug <ul style="list-style-type: none"> ◦ Deficit position is at \$436K, which is better than expected by \$300K; due to one-time funding for nurse training program and higher preferred accommodations billings <ul style="list-style-type: none"> ▪ Deficit positions for SHH & AMGH are lower than other same-size regional hospitals ◦ Year end deficit is anticipated to be \$1.2M rather than \$2.2M, which could improve with receipt of more one-time funding; continuing to look for efficiencies, but this demonstrates to the Ministry the cost of running a hospital ◦ Ministry is paying close attention to quarterly reports this year; learning curve • Working on a 10-year capital planning tool to provide better decision making and prioritization to improve budgeting and funding processes • Ultrasound Department refresh at is expected to be completed by the end of Q3 • News regarding CT Scanner is still pending, expected around Q4 • Patient Surveys have been refreshed and rolled out for both hospitals; tied to P4R funding <ul style="list-style-type: none"> ◦ Discussed most appropriate time to hand surveys to patients in order to capture relevant information 	
	<p>Action:</p> <ul style="list-style-type: none"> • Provide deficit comparisons of similar size rural hospitals in the area 	<p>By whom / when:</p> <ul style="list-style-type: none"> • Lovecky; Nov
<p>6.7</p>	<p>Patient Relations:</p> <ul style="list-style-type: none"> • 2024-10-Monhtly Report-Patient Relations circulated • Good reviews received from staff and physicians regarding VOYCE program <ul style="list-style-type: none"> ◦ iPad available for VOYCE; hoping to secure another one • SHH is proud to have staff that speak one or more language and can assist patients 	
<p>6.8</p>	<p>Patient Care Manager:</p> <ul style="list-style-type: none"> • NRP sessions still available, dates to be determined; contact Adriana if interested • Glidescope stylet has been replaced • If physicians or nurses are looking for any specific education, contact Adriana • LHSC is starting to charge hospitals \$50 per COVID-19 test, however, their turnaround time for results is much quicker than that of Public Health; to be reserved for inpatient testing <ul style="list-style-type: none"> ◦ Adriana is waiting to find out if there is an alternative option; there may be an opportunity with HPHA, but this would not begin until the new fiscal year 	

	<ul style="list-style-type: none"> ○ Slow testing turnaround results in bed-blocking ○ Inpatients to be isolated on admission 						
6.9	<p><u>Clinical Informatics:</u></p> <ul style="list-style-type: none"> • No report 						
	<p><u>MOVED AND DULY SECONDED</u> <u>MOTION: To approve the Other Reports as presented for the October 10, 2024 MAC Meeting. CARRIED.</u></p>						
7	New Business						
7.1	<p><u>Credentialing: New Appointments & Reapplications:</u></p> <ul style="list-style-type: none"> • Credentialing and Reappointment list circulated • Waiting for application from Dr. Jackson, Allergist <p><u>MOVED AND DULY SECONDED</u> <u>MOTION: To accept the Credentialing Report of October 10, 2024 as presented, and recommend to the Board for Final Approval.</u></p>						
8	Round Table						
8.1	<p><u>Letter in Support of Jessica’s House:</u></p> <ul style="list-style-type: none"> • Medical Staff and SHH Foundation have written and submitted letters on behalf of Jessica’s House to support the application for funding for three new hospice beds <ul style="list-style-type: none"> ○ An extension has been planned for the northeast corner of the building ○ Government has announced increased funding for hospice beds 						
9	<p>Adjournment / Next Meeting Regrets to alana.ross@amgh.ca</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #cccccc;"> <th style="width: 25%;">Date</th> <th style="width: 25%;">Time</th> <th style="width: 50%;">Location</th> </tr> </thead> <tbody> <tr> <td>November 14, 2024</td> <td>8:00am</td> <td>Boardroom B110 / MS Teams</td> </tr> </tbody> </table> <p><u>Motion to Adjourn Meeting</u></p> <p><u>MOVED AND DULY SECONDED</u> <u>MOTION: To adjourn the October 10, 2024 meeting at 8:51am. CARRIED.</u></p>	Date	Time	Location	November 14, 2024	8:00am	Boardroom B110 / MS Teams
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Signature							
 <hr style="width: 30%; margin: 0 auto;"/>							
Dr. Sean Ryan, Committee Chair							